



Office of Academic Appointments

Jack and Pearl Resnick Campus
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academicappointments@einsteinmed.edu

Dean's Office Approval
Signature _____ Date _____

RESEARCH FELLOW/VISITING POST-DOCTORAL FELLOW/CLINICAL FELLOW
APPOINTMENT APPLICATION

Personal Data

Form with fields: First Name, Middle, Last Name, Gender (Male/Female), Suffix, Country of Citizenship, Country of Birth, Street, Apartment #, City, State, Zip Code, Country, Email, Telephone (Home/Cell), and a section for legal authorization to work in the US.

Office Address

Form with fields: Institution, Street Address, Building, Room #, City, State, Zip Code, Country, Email, Telephone, Fax.

License Information

Form with fields: New York State Medical License Number or Limited Permit Number, Expiration Date.

Education (List by highest degree first)

Form with multiple rows for education, each with fields: Degree, Date Awarded, Medical School, Country, Address, State, Zip, Country.

Health Status

Form with field: Are you able to perform the essential functions of the appointment as described to you, with or without accommodation? Yes No

Malpractice Activity

<input type="checkbox"/> Yes	<input type="checkbox"/> No	Are there any malpractice actions pending against you in this state or any other state?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Have any judgements in a malpractice action been entered against you in this state or any other state?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Have you entered into a settlement of any malpractice action brought against you in this state or any other state?
If you answered yes to any of the Malpractice Activity questions, please provide a full explanation:		

Professional Sanctions/Disciplinary Actions

Have you ever been found to have committed (or are charges now pending that could lead to a finding that you committed) any of the following:		
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Professional Misconduct?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Scientific Misconduct?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Conflict of Interest?
Have you ever been found to have committed (or are charges currently pending against you that could lead to finding that you committed) a discriminatory act or violation of disciplinary rules that in any way related to your past or current professional activities?		
<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Have you ever resigned from any academic institution or health care facility in order to avoid the impositions of disciplinary measures or curtailment of privileges in any way?		
<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Have you ever been convicted of a crime other than a motor vehicle violation, juvenile offense or matter sealed by court?		
<input type="checkbox"/> Yes	<input type="checkbox"/> No	
If you are a PHYSICIAN, DENTIST, PSYCHOLOGIST, or other LICENSED HEALTH PROFESSIONAL, please answer the following:		
Has there ever been imposed on you or, are you currently subject to, proceedings that could lead to a denial, revocation, suspension, reduction, limitation, probation, non renewal, or involuntary relinquishment or diminution of any of the following:		
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Medical or other professional license/registration in any state?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	DEA/Controlled substance registration?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Membership on any hospital or health care facility medical staff?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Clinical privileges at any medical facility?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Professional society membership, fellowship, or board certification?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Internship, residency, other institutional affiliation or status?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Participation in any reimbursement program?
If you have answered YES to any of the preceding questions please attach specifics on a separate piece of paper.		

Failure to provide full and truthful answers is a continuing basis to invalidate this or any subsequent faculty appointment at any time.
 Postdoctoral candidate signature and date required.

 Signature _____
 Date

Please send completed and signed application along with the documents listed below to the Office of Academic Appointments, Belfer Bldg., Room 1202:

1. Letter of Offer Signed by the Chair, Principal Investigator, Prospective Postdoctoral Investigator
2. Current Curriculum Vitae and Bibliography
3. Copy of Highest Degree/Diploma
4. Authorization to Release Information Form
5. As Applicable: Current New York State Medical License, ECFMG Certificate (Clinical Fellows)

DEPARTMENT RECOMMENDATION SECTION

Recommended By

Department:	Chair Name:
Signature:	Date:
Name of Training Program Faculty Advisor:	Discipline/Specialty of Proposed Training:

Recommended Title

<input type="checkbox"/> Research Fellow – In Training	<input type="checkbox"/> Visiting Postdoctoral Fellow	<input type="checkbox"/> Clinical Fellow – In Training
Effective Date:	Payroll Source:	
If YU, include annual salary, source(s) of salary and expiration date(s) of grant(s): Annual Salary:		Sources (Index #):