

## COURSE WITHDRAWAL FORM

A request for withdrawal from a course must be made prior to the mid-point of the course and requires approval of the course leader, program director, and thesis mentor--if applicable. Withdrawal deadlines are published on the Academic Calendar and Graduate Course Schedule. Students who withdraw prior to the deadline will receive a grade of W (Withdrew) for the withdrawn course. Submit completed and signed form to the Graduate Office (Belfer 202; [gradregistrar@einsteinmed.edu](mailto:gradregistrar@einsteinmed.edu)).

Name: \_\_\_\_\_ Banner ID: \_\_\_\_\_

Program:      PhD                  MSTP                  Other \_\_\_\_\_

Mentor: \_\_\_\_\_

\_\_\_\_\_  
Student Signature                      Date                      Mentor Signature                      Date

### WITHDRAWING FROM:

Course Title: \_\_\_\_\_

Course Leader(s): \_\_\_\_\_

Semester/Block:

Fall      Block I      Spring      Block II      Block III      Summer  
(Year)                      (Year)                      (Year)

Course Withdrawal Date: \_\_\_\_\_

\_\_\_\_\_  
Course Leader Signature                      Date                      Program Director Signature                      Date

Under unusual circumstances, students may withdraw from a course following the mid-point only at the additional discretion of the Associate Dean for Graduate Programs.

\_\_\_\_\_  
Assoc. Dean for Graduate Programs Signature                      Date

For Graduate Office Use Only:

Date      Received: \_\_\_\_\_      W Applied to Academic Record: \_\_\_\_\_