

## How to Log in to Talent Management and Search for a Course – Einstein College of Medicine

Access the system by visiting:

<https://montefiore.plateau.com/learning/user/portal.do?siteID=EINSTEIN&landingPage=login>

(Internet Explorer 9 or higher recommended).

1. Log in.
  - a. Your **Username** will be your Active Directory account (network ID).
  - b. The first time you log in, your **Password** will be “**welcome1**”. You will then be prompted to change your password.
2. Once you login, you will be on the Learning home page. It may take a moment to load the first time. Training that has been *assigned* to you will appear on your **My Learning Assignments** list and you can access it from there.
3. From there, locate the words **Find Learning**, and type any search term into the box that says **What do you want to LEARN today?**
4. Click on the **Go** button.
5. You will see a list of courses relevant to your search term. Roll your mouse over the course listing to view options such as “Assign to Me” (adds the course to your Learning Plan for later access) or “Start Course” (opens the course and adds it to your Learning Plan).

Please click [here](#) for a list of Talent Management FAQ’s

*For technical assistance with the Talent Management Learning system, please email [LearningNetwork@montefiore.org](mailto:LearningNetwork@montefiore.org) or call 718-920-8787.*